ACCEPTABLE TECHNOLOGY USE - STUDENTS

The computer network is provided for staff and students to conduct research and communicate with others. Communications over the network are often public in nature therefore general rules and standards for appropriate behavior and communications apply.

The Technology Administrator may review files and communications to maintain system integrity and to ensure that the system is being used responsibly. Users should not expect that files stored on district servers are private.

The following behaviors are not permitted on district networks:

1. Sending or displaying inappropriate material
2. Assisting a campaign for election of any person to any office or for the promotion of or opposition to any ballot proposition
3. Using obscene language
4. Harassing, insulting or attacking others
5. Violating copyright laws
6. Using others' passwords
7. Trespassing in others' folders, documents, or files
8. Employing the network for commercial purposes
9. Violating regulations prescribed by the network provider
10. Using email services other than Gmail (students)
11. Downloading software or modifying computer settings (students)
12. Permitting students to use computers and/or computer labs without supervision (Staff)

The Technology Administrator will follow the guidelines listed below when a violation to this Acceptable Use Policy is suspected.

Students

- *First Offense:* Two weeks suspension from use of district computers, except during regular classroom computer instruction and notification of parents or guardians.
- *Second Offense:* Suspension for one month from use of district computers, except during regular classroom computer instruction and notification of parents or guardians.
- *Third Offense:* Meeting with parents and administration to determine the consequence, which can be a trimester of suspension from use of district computers to permanent suspension except during regular classroom computer instruction.

These consequences are in addition to those already outlined in the Student Handbook when the misuse involves other types of behavior infractions. When applicable, law enforcement agencies may be involved.

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